

Permission form for Classroom Website Discussions

Student Name: _____ Grade: _____

School: Sandowne Elementary

Date: _____

Technology for School Use:

Scholantis: Classroom Website including student eportfolio and discussion board.

Reason for Use:

I have created a classroom website for my class at Sandowne Elementary School that your child will have access from September 2017 to September 2018. The classroom website is created through Scholantis, an Internet based social media site that is used in our district. It is a "Fenced" website with limited, bounded set of users. The only users that can participate are the teacher and the students. The website is to facilitate student/parent/teacher communication. It will be a place where students and parents can access classroom news and learning opportunities. It will house students' eportfolios and allow parents to follow their child's learning journey. Students and parents will also be able to participate in class discussions through a discussion board within a secure classroom community.

What is an eportfolio? An eportfolio is an electronic collection of your child's work samples that highlight your child's learning. The eportfolio has teacher and student assessment attached and provides parents and guardians with snapshots into their child's learning continuum. There is space for parents and students to comment on the work that has been showcased.

Why a discussion board? As we enter 21 century learning it is important for students to learn how to post and discuss topics collaboratively online. A discussion board provides opportunities for students, parents and teachers to extend our thinking and connect our ideas by collaborating with others. Students will be shown log on procedures and discuss acceptable use in our computer classes. When writing a post students will be responding to questions posed by the teacher. When responding to the teachers or other posts it is expected that students respond with positive and supportive comments. Learning to post and collaborate online will help students learn to be good digital citizens

Why the need for a permission slip?

As a BC teacher, I am subject to the BC Freedom of Information and protection of Privacy Act. In accordance with this Act, I must ensure that I protect the privacy of all students under my care. As such, I cannot use personal and identifiable information of a student (e.g., first name, last name, school, grade, teacher, class, etc.) including student work without written consent of the student's parent or guardian. Below are possible identifiable privacy risks and ways to minimize them. In the same way that you can request a child not participate in a field trip, you can opt out of these activities on behalf of your child and they will be provided alternative work with no impact on grading or assessment.

Acceptable Use & Privacy Risks:

- Students will be using their student number, that may be used to identify who they are, to begin access into the class website, their eportfolios or discussion board.

Adapted from Breanne's Quist's Privacy Compass, 2017.

- Security on our classroom website is a high priority, especially when we have many students accessing it. A student must never allow others to use his/her username and password. Students should also protect their usernames and passwords to ensure website security and their privilege to have access and use of the system.
- Students will have access to upload information to their eportfolios with teacher permission but will not be able to access or upload to other students eportfolios.
- Students will be able to post on the class discussion board but won't be able to delete other student posts as they don't have administration rights.
- Attempts to log on to the classroom website as a teacher/administrator will result in cancellation of user privileges.
- If you feel there has been a security breach by any user please notify the teacher immediately and do not try to deal with the problem yourself.
- Please read SD #72 district technology and acceptable use guidelines in the link below.

Link:

SD #72 acceptable use guidelines

[http://www.sd72.bc.ca/about/operationalprocedures/Operational%20Procedures/OP%20140%20District%20Technology%20and%20Acceptable%20Use%20\(Replaced%20I-07\).pdf#search=acceptable%20use%20agreement](http://www.sd72.bc.ca/about/operationalprocedures/Operational%20Procedures/OP%20140%20District%20Technology%20and%20Acceptable%20Use%20(Replaced%20I-07).pdf#search=acceptable%20use%20agreement)

Parent Consent for Using Classroom Website and Eportfolio
Please sign and return this form

I, _____, parent or guardian of _____

Adapted from Breanne's Quist's Privacy Compass, 2017.

agree to the collection, use, disclosure and storage of my child's personal information inside Canada while using the technology for the purposes of engaging in the class activities described above. I am aware of and understand the identifiable privacy risks as described above and will support the classroom teacher in minimizing the exposure of my child's and other people's personal information while my child is using the technology and review materials the teacher provides.

Student accounts will be deleted off the classroom website no later than September 30, 2018. However the eportfolios will remain on the district data base where parents can access it as their child moves through the grades.

I have read the attached Eportfolio and Classroom Website Backgrounder, and am aware that these activities will involve the use of SD#72's Scholantis social networking system. I am aware that the use of this tool will not require storage or access to personal information external to Canada. I have read the attached Eportfolio and Classroom Website Backgrounder detailing potential risks and steps the teacher will take to mitigate these risks. While the teacher will take every reasonable effort to assure the safety of my child no online activity or tool can be deemed 100% safe.

OR

I, _____, parent or guardian of _____

Do **NOT** agree to the collection, use, disclosure and storage of my child's personal information inside of Canada while using the technology described above of the purposes of engaging in the class activities described above and request that an alternative activity be provided for him/her. (Breanna Quist) By not choosing to have my child participate in the classroom website/discussion and eportfolio I will be provided with a paper copy of assessment as an alternative form. My child will participate in discussion via pencil and paper.